

HEWETT POLYTECHNIC, LUCKNOW

INTERNAL QUALITY ASSURANCE CELL

Letter No. HP/2021-22/IQAC/901-909 Lucknow,

Date: 04/04/22

1. VISION OF THE POLYTECHNIC : To become eminent technical institution to empower youth for nation building and service of humanity.

2. MISSION OF THE POLYTECHNIC :

- To achieve excellence in teaching-learning process by adopting modern tools and techniques.
- To improve communication skill and personality development of students for enhancing their employability.
- To inculcate professional approach in students for overcoming real life challenges.

3. BRIEF HISTORY :

Hewett Polytechnic, Lucknow is an aided polytechnic of Govt. of Uttar Pradesh. Three years diploma courses in Civil, Electrical, Mechanical Engg. and Information Technology are running with intake of 75 in each branch and total intake of 328 including lateral entry.

4. OBJECTIVES OF IQAC :

- 4.1 To improve laboratories/shops in accordance with latest syllabus.
- 4.2 To encourage modern modes of teaching and learning.
- 4.3 To evaluate records as per requirements of National Board of Accreditation.

5. List of Members:

Sl. No	Name	Designation	IQAC Designation
1	Shri Kundan Singh	Principal	Chairman
2	Shri P.S. Kushwaha	Lecturer/Academic Incharge	Coordinator
3	Shri M.P. Singh	Incharge- Mechanical Engg.	Member/TPO
4	Shri Pankaj Joshi	Lecturer- Electronics Engg.	Member/Proctor
5	Smt. Fatima Yasmeen	Lecturer- Electrical Engg.	Member/AICTE Incharge
6	Smt. Suruchi Mishra	Lecturer- Civil Engg.	Member
7	Shri Ankit Gupta	Lecturer- Civil Engg.	Member
8	Shri Deveki Nandan Shukla	Lecturer- Computer Science	Member
9	Shri V.K. Singh	Workshop Instructor	Member/WS (officiating)

6. RESPONSIBILITY

6.1 HODs /Incharge

- To ensure quality teaching-learning and assessment process.
- To adopt modern modes of teaching and assessment.
- To arrange seminars/workshops on value added course for students of the department after approval from Principal.
- To take feedback from students about faculty's teaching and learning ability to take corrective measures for quality improvement and report it to Principal.
- To monitor attendance, performance of students and take necessary corrective measures.
- To ensure availability of infrastructural requirement of laboratories/shops and its functioning.
- To prepare and maintain documents related to NBA accreditation.
- To prepare, monitor and upload e-Lectures on URISE portal.

6.2 Co-ordinator

- To arrange IQAC meeting.
- Documentation of IQAC activities.

6.3 Principal

- To chair IQAC meeting.
- To develop sense of belongingness and participation among staff for quality improvement.
- To monitor preparation of e-content of the syllabus.
- To develop infrastructure as per AICTE norms.

7. QUORUM

Quorum of the meeting shall be two-third.

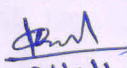
This IQAC shall remain effective till further revision.

Endorsement: HP/2021-22/IQAC/

Lucknow,

Copy to :

1. All concerned committee members.
2. Sri P.S. Kushwaha, Coordinator.
3. Dr. Fatima Yasmeen, AICTE-Incharge.
4. Record File.


04.4.22
(Kundan Singh)
Principal/Chairman-IQAC
Principal
Hewett Polytechnic
Mahanagar, Lucknow-6
Date: 04.4.22

(Kundan Singh)
Principal/Chairman-IQAC